

Officer decision record

Harrowdale District Council · Parks and Open Spaces · Decision ref ODR/2026/0142

Decision

To enter into Deed of Variation No. 1 to contract HDC-PKS-2021-07 (Provision of Grounds Maintenance Services for Parks and Open Spaces) with Fenwick Grounds Maintenance Ltd (company number 06645928), extending the term by 12 months to 31st March 2027 and increasing the contract sum from £1,550,000.00 to £1,860,000.00 (an increase of £310,000.00) to reflect the additional 14 hectares of open space transferred from Harrowdale Parish Council.

Background

The contract was awarded following an open procedure on 11th February 2021 and entered into on 12th March 2021 for an initial term of 60 months from 1st April 2021 with no option to extend. The contract therefore expired on 31st March 2026. The supplier has continued to deliver the service since that date on the existing terms pending re-procurement, which has been delayed by the service review.

Procurement advice

The Head of Procurement advises that the variation is treated as a non-substantial modification under section 74(1)(b) of the Procurement Act 2023 on the basis that the overall nature of the contract is unchanged. No contract change notice was published before the variation was agreed. A contract change notice will be considered once the re-procurement timetable is confirmed.

Decision taken

Decision taken by R. Hughes, Director of Resources on 15th May 2026.

Deed of Variation No. 1

to the contract dated 12th March 2021 between (1) Harrowdale District Council and (2) Fenwick Grounds Maintenance Ltd

Recitals

(A) By a contract dated 12th March 2021 (the Contract) the Authority engaged the Supplier to provide provision of grounds maintenance services for parks and open spaces for a term commencing on 1st April 2021 and expiring on 31st March 2026 for a contract sum of £1,550,000.00 excluding VAT.

(B) The Parties wish to extend the term of the Contract and to vary the contract sum on the terms set out in this Deed, which is dated 15th May 2026.

Operative provisions

1. Clause 3.1 of the Contract is amended so that the Expiry Date is 31st March 2027.
2. Schedule 4 (Pricing) is amended so that the contract sum is £1,860,000.00 excluding VAT, the additional sum of £310,000.00 being attributable to the additional open space described in the Annex.
3. The Parties confirm that the Contract continued in effect between its original Expiry Date and the date of this Deed and ratify the services delivered in that period.
4. Save as varied by this Deed the Contract continues in full force and effect.

Signed for and on behalf of the Authority

Signed for and on behalf of the Supplier

R. Hughes, Director of Resources

Date: 15th May 2026

Director, Fenwick Grounds Maintenance Ltd

Date: 15th May 2026